

Expression of Interest Regional Arts Network – Project Manager

The Regional Arts Network (RAN) consists of 14 Regional Arts Development Organisations (RADO) supporting and advocating for arts engagement in Regional NSW. RAN is about to embark on a 2 year Strategic Project (Project) and is seeking expressions of interest for a qualified project manager based in regional NSW. The role will oversee the development and delivery of a program that will provide opportunities for regional artists, curators and key partners to take part in a regional discussion.

The Project Manager responsibilities:

- Manage project milestones in accordance with the project objectives, in consultation with the RAN - Working Party
- Sets up meetings, preparing agendas and reports as required
- Gathers project data for reporting purposes
- Coordinates events, requirements and logistics associated with public program outcomes
- Coordinates the development of the Website, marketing, catalogue and print materials
- Coordinates the recruitment of the project curator, in consultation with the RAN
- Prepares acquittal and reports to Create NSW, project partners and key stakeholders
- Develops and manages partnerships in consultation with 14 RADOs
- Prepare grant applications/partnership proposals for additional funding, where opportunities arise

Projected Timeline* and Compensation:

Stage 1 - \$21,000	
Sept - Oct 2021	<ul style="list-style-type: none"> ● Receive funds and contract creative team and install advisory group and engage all partners ● Website Development
November 2021	Announcement of Program
Dec 2021- Jun 2022	<ul style="list-style-type: none"> ● Artists selected supported by RADO ● Advisory Group coordination to support program ● Preplanning Project Outcomes
Stage 2 - \$21,000 (Funding dependent)	
Jul – Dec 2022	<ul style="list-style-type: none"> ● Finalisation of work for exhibition ● Community activities across network to raise awareness of the program and website ● Upload of creative work into Arts Eco website ● Symposium program confirmed to include metro/regional artist exchange

*Subject to change

How to apply:

Provide a cover letter demonstrating your ability to take on this initiative.

Include:

- CV
- A brief summary of why you want to be involved in the project (not more than one page)
- Sample of previous projects managed
- Two references

For Supplemental information of the project or to submit your interest please contact rado@oranaarts.com.

This role is supported by Create NSW and the Regional Arts Network.