

**** What is an administering body or Nominated Funds Administrator?**

If your collective or group is not incorporated, you can still apply for a grant if you have an administering body - in the application form they're called a Nominated Funds Administrator. An administering body is a legally constituted organisation that will take legal and financial responsibility for a grant if awarded. A signed letter from the administering body will be required with the application. If a grant is awarded, the administering body must also sign the Conditions for Payment of Grant form and is responsible for reporting on the grant within three months of the project's completion. All correspondence and monies will be directed to the administering body. It is recommended that grant applicants enter into a written agreement with their nominated administering body highlighting respective rights and responsibilities. (This process is also known as "auspicing".)

**** I'm an individual artist/creative type so I don't qualify for CASP. What grants & opportunities are available for individuals through Arts Upper Hunter?**

Here are a few possibilities:

- *AUH will be offering **Microgrants** to individuals and groups in 2022. These will be valued at \$500 or \$1000 and are less restricted than CASP (for example, the money can be used to buy equipment).*
- ***Join a local group** that might be a good fit - perhaps a CASP grant could be something you can propose once you have found your place in the group.*
- *Perhaps you can **offer your services** to a group that does qualify for CASP - consider approaching, for example, an arts and crafts group, a museum, a health or disability service, a school P&C, with a project that will contribute creative or other outcomes to that group (a theatre workshop for young people with a disability, digital animation skills, a music event tying in with an exhibition...)*
- *There are other grant opportunities around - AUH can advise on federal, state and other grants. Part of our job is **conversations** with creatives to see what is available to them.*
- ***Subscribe** to our e-newsletter ArtSparks on the [Arts Upper Hunter website](#) - there's always news about upcoming grants and prizes and other opportunities.*



Photos from previous CASP funded workshops. Photo left taken by Mark Reedman, right by Anna Rankmore